

BLEED 1/8" (0.125") this will be cut off  
CROP area 1/8" (0.125")  
MARGIN area 1/8" (0.125") uniform white border

Bleed, crop, margin total 3/8" (0.375")

Final page size: 8.5" x 11"

Safe size for your content (inside margin)  
will be 8" x 10.5"

**BLEED** - extend your image 1/8" (0.125") beyond the edge, or trim area, of the paper on all the sides.

**CROP** - be sure to add crop marks (shown in circle) to your document. This is the actual cut line of the document - the edge of your page. Anything outside this line will be cut off. Allow 1/8" (0.125") for minor machine tolerances.

**SAFETY** - IMPORTANT!!! Due to minor variances in trimming tolerances keep all elements that don't bleed inside this line to reduce the risk of being cut into. A minimum of 1/8" (0.125") from the final document size is required.

**MARGIN** - for a uniform border between your content and the final edge of the page allow 1/4" (0.25") from the crop line or 3/8" (0.375") from the bleed line.